



## Town Boards and Committees

The Town of Indian River Shores has established the following Committees or Boards. Members are appointed by the Town Council to serve in these **voluntary, non-paid positions**.

All official meetings of the Town are open to the public, with notice given via the Town website and bulletin board in addition to being published in the list of government meetings in the Press Journal.

Board members are required to file **Financial Disclosure** forms in accordance with the State of Florida Ethics Commission.



### **Planning, Zoning and Variance (PZV) Board**

- 5 members, 2 alternates appointed by the Town Council (Code of Ordinances, 30.30)
- Permanent resident of the Town (Code, 30.30)
- 2-year term (Code, 30.33) not to exceed 4 consecutive terms (Ord. 505)
- Meet on the 2<sup>nd</sup> Monday monthly prior to each Regular Town Council meeting (Code, 30.33. Ord. 505) or as needed
- Main focus: This decision-making Board works closely with the Building Official and planner to apply the Land Development Code and provisions contained in other Town Ordinances. This could include such matters relating to aesthetics, harmony and compatibility of architecture and design; landscaping; vehicular and pedestrian traffic within building projects; ensuring that the technical aspects of the Town Building Code are in place; and determining recommendations to the Town Council to approve or deny requests for relief from compliance with the Building Code due to special circumstances or hardship.

### **Pension Board 175/185** Florida Statutes 175.061 & 185.05

- 5 members (1 Town police, 1 Town fire-medical, two Council appointees, 5<sup>th</sup> member chosen by these four)
- Permanent resident of the Town
- 2-year terms (not to exceed 4 consecutive appointments for 8 years in total)
- Meets quarterly
- Main focus. This decision-making Board has fiduciary responsibility to make sure the trust fund is responsibly managed.

### **Code Enforcement Board (CEB)** Ord. 396, FS 162

- 5 members, 2 alternates (Code of Ordinances, 30.80)
- Permanent resident of the Town
- 3-year term not to exceed 2 consecutive terms (Ord. 505)
- Meets as needed (recent history: **no** meetings from 1995-2000, and one in 2001, 2002, 2004, 2005, and 2010).
- Main focus. This decision-making Board meets when a violation of the Town Code has been through the PZV Board and was not remedied during the normal course of processing. The CEB has authority to levy fines and/or property liens.

### **Pension Board – Defined Benefit (General Employees)**

- The Town Council sits as this Board
- Main focus. This decision-making Board has fiduciary responsibility to make sure the trust fund is responsibly managed.

### **Finance Committee**

- 2-year term, not more than 4 consecutive appointments (8 years)
- Meets as needed, at least in January and June, with emphasis on budget planning.
- Main focus. This advisory committee serves to assist the Council in matters relating to fiscal stewardship of taxpayer monies.

### **Local Planning Agency**

The **PZV Board** also is designated as the **Local Planning Agency** (Code, 30.32) which is required for the preparation of the Comprehensive Planning needs of the Town (Florida Statutes Section 163.3161 et seq.)