

## ADDENDUM #1

July 24, 2017

RFP - Exclusive Solid Waste, Recycling and Yard Waste Collection

DUE 2:00 pm, August 18, 2017

### 1. Question:

**Section C. Proposal Evaluation Criteria and Maximum Percentage. States the following**

**All proposals will be reviewed by the Evaluation Committee using the criteria below. Firms that meet the mandatory criteria will have their proposals evaluated and scored for technical qualifications, location and previous Town business. The following represent the principal selection criteria that will be considered during the evaluation process.**

- a. The company is independent and is licensed and has necessary permits to operate in Florida.**
- b. The company has a minimum of five years' experience in solid waste services.**
- c. The company has a minimum of five years' experience in recycling services**

If the officers of the company meet this criteria, would this section specific to the 5 years of experience in solid waste and recycling services qualify a firm? After all, a company is only as good as the people leading it. The largest companies in the industry meet this criteria, but have also proven to not be successful at new contract startups and ongoing operations.

**Answer:** *If the officers met the criteria, but none of the local management team meet the criteria, the answer is no. Both the experience of the officers who are directly over the management team and the experience of the local management team will be considered. More importantly, the companies experience in providing similar municipal services will be considered.*

### 2. Question:

**Attachment B, Section II A. 4 states the following.**

**As of October 1 of each year of the contract, the average age of the primary collection equipment used in the performance of this contract shall be no more than three and one half (3.5) years with a maximum age of seven (7) years. All replacement and added primary collection vehicles shall be new equipment unless otherwise agreed in writing by the Town. Franchisee shall have recycling containers and Commercial Containers available for Customers, for both short and long term use, in sufficient quantity and variety of sizes to meet the needs of the Town's service area.**

If new equipment is purchased specifically for this agreement, does this section require the contractor to purchase new equipment again 3.5 years into the agreement and 1.5 years before the renewal or end of the agreement? If so, would the Town consider modifying this to require new equipment to start the agreement, but a maximum of 7 years age anytime during the agreement? Does this include the trucks used for rolloff and commercial service or is it just specific to residential?

**Answer:** *The Franchisee must have a vehicle replacement plan that maintains a 3.5 year average. For the first three years, no new trucks would be required. Beginning in Year four, the only new replacement vehicles that would need to be purchased are the number that will keep the rolling average of the collection fleet at 3.5 years.*

**3. Question:**

Is the contractor allowed to stop service on residential and commercial customers for non-payment? If so, is there an existing policy?

**Answer:** *There is no existing policy. To date, this has not been an issue.*

**4. Question:**

Could you provide the current list of customers on stop service?

**Answer:** *There are no customers on stop service.*

**5. Question:**

Are Customers allowed to shut the service off when they are not living in the home or is it mandatory all the time to subscribe to the service?

**Answer:** *It is mandatory to subscribe to the service year-round, and the Franchisee is required to check the containers year-round and to not assume residents are away and don't have solid waste or recycling to be collected.*

**6. Question:**

Do you have a current rate sheet for residential and commercial services?

**Answer:** *The Town does not have a listing of current rates for commercial service. Residential rate information is as follows:*

- *Residential rate for refuse and recycling **with** yard waste collection, \$16.70 per month; \$50.10 per quarter*
- *Residential rate for refuse and recycling **without** yard waste collection, \$15.31 per month; \$45.93 per quarter*

**In addition, please note two modifications to the RFP:**

1. Section II. A. of the RFP. Residents may also arrange with the Franchisee to have Bulk Waste, such as furniture, mattresses, and unwanted appliances, collected ~~at no additional charge at the price specified in Exhibit 2. Proposed Rates of Service.~~ Small items, such as a kitchen chair or a small TV, however, are to be collected with solid waste at no additional charge.
2. Section II. F. 1 of Attachment B, Scope of Services. Franchisee shall maintain an office in Indian River County or in a contiguous county.